

Matrika Press Publishing Services Agreement:Pocket-sized

Agreement for publication services to be provided by Publisher **Matrika Press / “Twinkle” Marie Manning** to Author _____ for publication of his/her book:
_____ (working title).

1. Author shall submit an “edited” manuscript for publication by Matrika Press in the “*a Pocketful book series by Matrika Press.*” Such books are pocket-sized (4x6) and up to 150 pages in length.
2. Matrika Press will reread the manuscript for any additional adjustments, and will apply style conventions for consistent compliance with the most recent edition of the Chicago Manual of Style, currently the generally accepted style manual for book publication. The goal is to allow Author’s Voice to shine through. As such Matrika Press will edit only as necessary as this book is coming to Matrika Press in “edited format.”
3. Matrika Press will oversee interior and exterior book design.*
4. Matrika Press will acquire an ISBN number and an ISBN bar code for the book, and assist author in pricing decision.
5. Matrika Press will acquire a Library of Congress (LOC) Control Number for the book and comply with all LOC requirements.
6. Matrika Press will register the published book in *Ingram’s* wholesale catalog used by bookstores.
7. This book agreement is for print and digital/e-book publication of manuscript.
8. Matrika Press will manage the print process for quality and compliance with best industry practices, provide the author with book purchase discounting available to the company, and assist author with decisions on quantity purchasing.
9. Author retains intellectual property and ownership rights to his/her manuscript, including completed proofread content. The assembled book and published cover created via Matrika Press shall only be published by Matrika Press. Should Author, after the term of this contract is complete, wish to republish manuscript with another publisher, Author must have it reassembled along with a new cover and ISBN number. Likewise with all digital formats.
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11. Matrika Press will provide author with a professional press release, and contact local media, as desired. Assist author in planning an initial book launch event, if desired.
12. Royalties from sales of book via Amazon, Barnes and Noble and online outlets shall be paid quarterly to Author as monies are released through these distributors.
13. Author shall receive Author's Page on Matrika Press website.

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Nondisclosure and ownership

All applicable rights to patents, copyrights, trademarks and trade secrets are retained exclusively by the author or those he or she designates. Matrika Press has exclusive rights to publish for a minimum of three years in all mediums including print, digital, audio and video. Matrika Press receives 30% commission on all sales of book.

Representations and Indemnities

The undersigned author represents to Matrika Press that he or she is the owner and/or author of the material submitted for editing and/or publication and thereby holds the appropriate authority to grant Matrika Press the right to publish the material in book form and offer it for distribution and sale to the public. He or she further attests that the work submitted does not infringe on any copyright, trade mark, or any other intellectual property or proprietary right, and that the author will indemnify and hold harmless Matrika Press and its parent, its collaborators and directors, as well as its editors in the event there is a breach of the representation of ownership described above.

Author's Cost

Matrika Press shall receive **\$500.00** for publishing Author's book. This amount shall be paid as follows: via PayPal. Matrika Press shall be reimbursed by Author in full prior to publishing.

**For Authors desiring speciality book covers, additional costs may be incurred by author.*

-Matrika Press shall receive 30% of retail book sales.

-For a minimum of five years, author shall pay an annual maintenance fee of \$25 to Matrika Press to maintain the registration status of the book via its printers and and in *Ingram's* wholesale catalog used by bookstores.

-Author shall receive an Author's Copy of the published book.

-Bulk orders of books shall be done via the Matrika Press website. Author shall receive links to private bulk ordering portal. Author shall be given discounted Author's Price to purchase the books = Publisher's Printing Price + 30% of Retail Price.

ie: if the book costs \$2.00 to Print and retails for \$10.00 (of which 30%=\$3.00),

Author's Purchasing Price = \$5.00

Inserts & Grants:

Regarding advertising inserts, sponsorships and grants secured by Matrika Press for the publication and promotion of this manuscript and its Author, Matrika Press and Author shall share equally (50%-50%) of such proceeds. This is in addition to the fee listed above for publishing the manuscript.

Signature:

Date

Author PRINT NAME: _____

"Twinkle" Marie Manning, Publisher: _____ Date: _____